



# BENWICK PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

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Clerk: Mrs J S RICHARDSON

To Members of the Council

29<sup>th</sup> April 2020

You are hereby summoned to attend an online meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 4<sup>th</sup> May 2020 at 7.30 p.m.

This will be a "virtual meeting" using Video Conferencing in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are welcome to attend and should email their interest to the Parish Clerk

Yours truly

Mrs J S Richardson  
Clerk/Proper Officer

## AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

**PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.**

**001/20-21 Apologies for Absence**

**002/20-21 Declarations of Interest**

**Councillors to declare any interests in respect of any item to be discussed at this meeting:-**

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

**003/20-21 PUBLIC TIME**

**004/20-21 Confirmation of Minutes**

To sign and approve the Minutes of the Meetings held on 14<sup>th</sup> April 2020

**005/20-21 Membership Fees 2020/21**

- a) To discuss and agree the membership renewal of CAPALC (including DPO) at £428.38
- b) To discuss and agree membership renewal of SLCC at £109.00

**006/20-21 Parish Council Insurance**

To discuss and agree the renewal of Parish Council Insurance for 2020/21 in line with the Pre-Renewal Invitation at a cost of £742.89

**007/20-21 Income & Expenditure**

- a) Members to consider and approve the following accounts for payment

Tivoli	Cemetery Maintenance	£133.31
CGM Landscapes	Verge Cutting	£88.96
J Richardson	Admin – 26/04/2020	£370.26
EON	Street Light Electricity	£201.08
Electrical Testing	Street Lighting replacement columns	£2059.20
CAPALC	Membership Fee	£428.38
Came & Company	Annual Insurance	£742.89
SLCC	Membership Fee	£109.00
<b>TOTALS</b>		<b>£4133.08</b>

- b) Clerk to report on the April Bank Balances and reconciliation statement

**008/20-21 Audit 2019/20**

- a) To discuss and agree exemption from a limited assurance review due to gross income and gross

expenditure both being less than £25K

b) To discuss and agree Annual Governance Statement for 2019/20

c) To discuss and agree Annual Accounting Statements for 2019/20

d) To discuss and agree Balance Sheet and Supporting Notes for 2019/20

e) To authorise the Internal Audit for 2019/20

**009/20-21 Planning/Development**

**Application**

a) F/YR20/0304/F Erect a single-storey rear extension and porch canopy to front (including internal alterations and replacement windows) to existing dwelling involving the demolition of existing rear extension 30 Doddington Road Benwick March Cambridgeshire PE15 0UT

**010/20-21 Street Lighting**

a) To provide update and discuss and agree any actions required following completed work by Electrical Testing, including FDC CAT2 replacements and UMS Certificate

b) To discuss and agree any actions required regarding the street lighting offer by FDC

**011/20-21 Bus Service Review**

To discuss and agree actions required for the Combined Authority Bus Service Review

**012/20-21 Dog Public Space Protection Order**

To discuss and agree response to the extension of the Dog Public Space Protection Order

**013/20-21 County & District Councillors Reports**

Reports from County and District Councillors

**014/20-21 Correspondence**

a) Rural Services Network, bulletin (emailed 15/04/20, 22/04/20, 27/04/20, 29/04/20)

b) FDC Press releases (emailed 09/04/20, 17/04/20, 22/04/20, 29/04/20)

c) Highways Micro Asphalt Program 2020 (emailed 08/04/20)

d) Parish & Town Council Coronavirus Updates (emailed 08/04/20, 09/04/20, 14/04/20, 17/04/20, 20/04/20, 22/04/20, 24/04/20, 29/04/20)

e) Highways Roadworks & events bulletin 16th - 30th April 2020 (emailed 14/04/20)

f) NALC Chief Exec Bulletin (emailed 14/04/20, 29/04/20)

g) FDC Community Updates 28th April 2020 (emailed 29/04/20)

**015/20-21 Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 1<sup>st</sup> June 2020. Items to be included on Agenda should be with the Clerk by Monday 25<sup>th</sup> May 2020